Becoming Accountable
Make an inventory of all personal data you hold. Why do you hold it? Do you still need it? Is it safe?

How will Access Requests change?
Plan how you will handle requests within the new timescales – requests must be dealt with within one month.

What we mean when we talk about a ‘Legal Basis’
Are you relying on consent, legitimate interests or a legal enactment to collect and process the data? Do you meet the standards of the GDPR?

Using Customer Consent as grounds to process data
Review how you seek, obtain and record consent, and whether you need to make any changes to be GDPR ready.

Reporting Data Breaches
Are you ready for mandatory breach reporting? Make sure you have the procedures in place to detect, report and investigate a data breach.

Data Protection Officers
Will you be required to designate a DPO? Make sure that it’s someone who has the knowledge, support and authority to do the job effectively.

International Organisations and the GDPR
The GDPR includes a ‘one-stop-shop’ provision which will assist those data controllers whose companies operate in many member states. Identify where your Main Establishment is located in the EU in order to identify your Lead Supervisory Authority.